

Assistant Manager Food and Beverage

FULL-TIME SALARIED POSITION

DEPARTMENT: Revenue

FLSA JOB STATUS: Exempt

REPORTS TO: Food and Beverage Director



SUMMARY: Work directly with Food and Beverage Director to provide leadership, training, and support for all food service and cabana team members. Ensure all locations are operated in a safe, clean, and profitable manner. Ensure that all needs and expectations of guests are met and exceeded.

SPECIFIC DUTIES AND RESPONSIBILITIES:

- Responsible for the daily operation of the Food & Beverage, Catering, and Cabana Rentals departments.
- Responsible for the ongoing training of seasonal team members to ensure the optimal guest experience in quality, service, and efficiency.
- Ensure supervisors and team members comply with health and safety regulations by following ServSafe standards.
- Ensure the cleanliness of all food, catering, and cabana locations and assist in general park presentation and cleanliness.
- Ensure team members and team leaders adhere to all Ocean Breeze Waterpark Policies and Procedures, including cash handling procedures.
- Ensure the safety of all team members and guests by creating department safety initiatives.
- Ensure the department maintains a culture of growth and development through positive reinforcement and mentoring.
- Recruit, interview, hire, train, and evaluate staff for the long-term stability of the department.
- Prepare and organize weekly schedules for seasonal team members to achieve appropriate staffing levels depending on business volume and operating hours.
- Review Standard Operating Procedures for all outlets, positions, and equipment on an annual basis.
- Assist in meeting budgeted sales goals and margins in Food, Catering, and Cabana Rentals.
- Ensure that all job duties are performed in a reasonable and safe manner for guests and team members.
- Ensure all outlets, stands, cabanas, and work areas are clean and organized daily.
- Cooperate in a professional manner with all department managers, supervisors, and team members.
- Maintain all appropriate documentation.
- Be a proactive member of the team.
- Perform other duties as assigned.

SKILLS / QUALIFICATIONS / REQUIREMENTS:

- Proven ability to work well with others in a leadership role
- Highly developed interpersonal, verbal, and written communication skills, including presentation skills; ability to communicate clearly
- Demonstrated ability to lead people and get results through others
- Ability to organize and manage multiple priorities
- Must have the ability to make recommendations to resolve problems or issues and to effect continual improvements by using judgment that is consistent with standards, practices, policies, procedures, regulations, or government law.
- Self-motivated and self-directed along with the ability to solve problems and follow through on instructions.
- Must have experience in and knowledge of accurate cash handling policies and procedures.
- Demonstrate ability to be friendly, caring, and interactive with guests and team members.
- Respond appropriately to workplace changes and resolve issues in a positive manner.
- Must have or be capable of acquiring a current Certified Food Manager certification, Virginia State Food Handler's Card, Alcohol Server Card, and ServSafe certification.
- Must be professional, energetic, a team player, self-motivated, and able to motivate others.
- **Education:** High school education or equivalent. College Degree preferred
- **Experience:** Two years of experience working in the food & beverage or hospitality industry. Two years of experience as a food & beverage supervisor or equivalent supervisory experience required. Prior theme/water park experience is highly preferred but not required

- **Computer Programs:** Proficient in MS Word, Excel, PowerPoint, and Outlook.
- **Travel:** Must possess a valid driver's license.
- **Schedule:** Must be able to work varied shifts, including holidays and weekends

PHYSICAL DEMANDS:

- Must be able to walk or stand for long periods of time
- Requires occasional kneeling and bending.
- Requires occasional reaching above shoulder, pushing, and pulling.
- Requires occasional lifts and carries up to 50 pounds.
- Requires occasional carries up to 100 pounds with the assistance of a two-wheel hand truck.
- Requires manual and bi-manual dexterity, fine and gross motor skills, eye/hand coordination, near vision, hearing, and speech.
- Ability to work in a hot and humid environment for extended periods of time.